

Draft

**Southeastern NY Library Resources Council
Digital Advisory Committee Meeting Minutes
Wednesday, October 08, 2008**

Attending Members: Bob Clark; Laura Finkel; Morgan Gwenwald; Tina Kiernan; Bruce MacMillan; Clifton Patrick; Chris Pryslopski; Susan Stessin-Cohn; Laurie Shedrick & Helene Tieger, Chair.

Attending SENLYRC Staff: John Shaloiko; Tessa Killian & Jennifer Palmentiero

Excused: Sally Pellegrini, Jim Cosgrove, Jerry Henry

Meeting commenced at 9:35.

Reports/Discussion:

- **Meeting Management**-The committee set dates for the next four meetings. The meetings will be held at Southeastern's headquarters at 9:30 am on 12/4/08, 2/5/09, 4/2/09 & 5/14/09. Members were asked to consider work group participation for marketing HRVH and working with next year's mini grant process.

- **Updates and announcements on projects**
 - **Historical Newspapers**-John reported that SENYLRC will have \$35,000 from LSTA and other regional resources to subsidize the research into the digitization of local historical newspapers. After looking at the local resources, the *Daily Freeman* (in all of its forms since 1871) has been chosen for the pilot project. While daily, the paper had regional as well as national coverage. An archival copy of film was found at Kingston Library. Where needed, paper copies will be used to provide missing or damaged issues. The film will be sent to DL Consulting, a New Zealand company, for processing of OCR and Meta Data creation. SENYLRC plans to use Greenstone software to house and display the digitized files.

 - **Atlases**- Presently 6 atlases are displaying on HRVH, which include two that are from the Tuxedo site. Hudson River Fulton Champlain Quadracentennial commission is offering grants, which Tessa has applied to for further funding of the atlas project.

 - **Sound and Story**- A planning grant from the Institute of Museum and Library Services in the amount of \$39,600 will span a 15 month period, ending in December of 2009. The Stone Ridge library was selected to contribute an oral history for the pilot. The grant has the following goals:
 - Produce a survey with full description and restrictions
 - Research sources for digital storage and access needs
 - Long Term resource sharing and
 - Pilot a beta project with full Meta Data
 - Report process & Publicity mechanism

- **Mini Grants**-Four Mini grants for digitization were awarded. Recipients include Marlboro Free Library, Hudson Area Library, Senate House Museum, and Maybrook Railroad

Historical Society. More grants will be made available for next year.

- **Statewide Activities Involving Staff and Members:**
 - Jennifer is teaching a class on Meta Data in Ithaca
 - Tessa & Helene will be speaking about digitization at the “Wrap it up” program.
 - Tessa will speak at NYLA about the *Missing Chapter* project.
 - Tessa and Susan will present at a ½ day workshop for Sullivan Boces
 - Susan will be speaking to the LeFevre family at the upcoming gathering

- **New York Digital Heritage-**A multi-site CONTENTdm server site will tie together the digitization projects of NY State 3Rs. The portal will open browser windows to the original sites. The project has not been publicly launched yet.

- **SENYLRC BLOG-**A new Blog has been created to disseminate news and information about Southeastern’s project’s activities and news. Individuals can subscribe to either regular RSS or email feeds. Categories have been created or so you can select areas of interest or receive all feeds.

- **EAD and Finding Aids-**The committee discussed the inclusion of finding aids on HRVH. The committee saw such a step as a parallel project that had merit for possible pursuit in Southeastern’s future as a “union” resource, but that it did not fall under the HRVH goal of providing digital access to content.

- **Worldcat-**The committee discussed allowing OCLC/Worldcat access to harvest the MetaData from HRVH. The committee felt this was favorable and would provide additional exposure to the collections.

- Announcements of personal projects by committee members (a new agenda item, where committee members inform others of their own work in the field).
 - Helene-(Bard) and 1803 cookbook is being digitized and transcribed. Bard collected papers will be digitized and possibly include other pieces from their former association with Columbia University.
 - Bob-South Street Seaport will host an exhibit, *Treasures of a President*, featuring gallery items owned by FDR where the sea and boating were the subject matter. FRD Museum and Library hired a digital archivist.

Next Meeting date: December 4th 9:30 am
Meeting Adjourned 12:05 pm