

**THE NEW YORK STATE PROGRAM
FOR THE CONSERVATION AND
PRESERVATION
OF LIBRARY RESEARCH MATERIALS**

**The Discretionary Grant
Application Process**

The New York State Program for the Conservation and Preservation of Library Research Materials

Barbara Lilley

**Library Development Specialist II
Division of Library Development
Phone: (518) 486-4864**

Holly Peacock

**Education Finance Specialist
Division of Library Development
Phone (518)-486-2197**

e-mail: preservation@nysed.gov (C/P grant questions)

barbara.lilley@nysed.gov (C/P program questions)

<https://www.nysl.nysed.gov/libdev/cp/index.html>

ELIGIBILITY

Eligible agencies include those that have been:

- chartered by the Board of Regents of the State of New York; OR**
- accepted by the Board of Regents for filing under not-for-profit sections (section 216) of the Education Law; OR**
- registered with the office of Charities of the New York State Department of State; OR**
- granted not-for-profit status under section 501(c)(3) of the United States Internal Revenue code.**

NOT ELIGIBLE

- ❑ **The 11 designated comprehensive research libraries**
- ❑ **Institutions wholly or in part under the control of direction of any religious denomination, in which any denominational tenet of doctrine is taught, are constitutionally ineligible to receive State financial assistance.**
- ❑ **New York State agencies and collections which are part of State agencies, including New York State Historic Sites. However, State University of New York (SUNY) colleges are eligible to receive discretionary grant funds.**

Eligible Expenditures

Expenditures may include:

- personnel costs
- service and consultant contracts
- supplies and equipment for project activities, or other activities

All expenditures of discretionary grant funds, whether for personnel, contracted services, supplies, equipment, or others, must be for preservation activities described under FUNDABLE ACTIVITIES

Ineligible Expenditures

Funds will not be awarded for activities or expenditures judged to be the ordinary responsibility of the institution. These activities include (among others):

- General operating expenses, indirect costs or overhead charges
- the acquisition of library research materials in any format, either to add to the collection or to replace deteriorated materials by purchase of reprints or microforms
- capital expenditures for building construction or modification
- providing standard library shelving
- physical processing
- basic disaster planning
- microform readers
- computer equipment
- basic security measures such as burglar alarms, locks, fire extinguishers, etc.
- salaries and/or benefits for existing personnel

FUNDABLE ACTIVITIES

Planning & Screening

Includes:

- Item level surveys
- DHPSNY.ORG

*Does **NOT** Include:*

- *Initial preservation planning*

FUNDABLE ACTIVITIES

Environmental Controls & Storage

Includes:

- Upgrading mechanical HVAC
- Special shelving or storage furnishings

*Does **NOT** include:*

- Stop-gap measures
- Standard library shelving

FUNDABLE ACTIVITIES

Reformatting- Microforms

Includes:

- Preservation quality microfilm
- Preservation quality microfiche
- Color microforms

*Does **NOT** include:*

- Microform readers or readers/printers

FUNDABLE ACTIVITIES

Reformatting- Non-microforms

Includes:

- Photographic negative duplication
- Copy prints of photographic images
- Sound recordings
- Photocopying (sometimes)

*Does **NOT** include:*

- *Digitization*
- *Video tapes*
- *Cassette tapes*
- *Photocopying (usually)*

FUNDABLE ACTIVITIES

Physical Treatment

Includes:

- Collection cleaning projects
- Protective enclosures
- Rebinding, minor repairs & mending
- Major conservation treatments

*Does **NOT** include:*

- *Basic housekeeping*
- *Physical processing*
- *Learning-by-doing projects*

FUNDABLE ACTIVITIES

Bibliographic Activities

Includes:

- Limited to 10% of the grant award
- Only when closely connected to preservation work itself

FUNDABLE ACTIVITIES

Other Fundable Activities

Includes:

- Disaster recovery
- Research
- Specialized training
- Preservation Informational materials

*Does **NOT** include:*

- Preparing disaster plans
- Purchasing emergency supplies
- Exhibitions
- Publishing guides or catalogs

Prequalification Requirement

- To facilitate prompt contracting, not-for-profit applicants are required to register in the Statewide Financial System (SFS) and complete the Vendor Prequalification process for proposals to be evaluated.
 - *Exemptions- government agencies, SUNYs/CUNYs, public libraries*
- The prequalification process must be completed by the application deadline.
- ***Start early!*** The prequalification process can take several weeks.
- Even if you have prequalified in the past, certain documents need to be submitted yearly to maintain your status.

Prequalification Requirement

- [Grants Management's website](https://grantsmanagement.ny.gov) (https://grantsmanagement.ny.gov) has various resources available to assist you in the registration & prequalification process
- Live vendor support calls will be held weekly to discuss questions grantees have based on their use of SFS for grants management activities and to share any relevant reminders, tips, or known issues.
 - 10/2/24 11am-12pm
 - 10/9/24 11am-12pm
 - 10/16/24 11am-12pm
- Help Desk- helpdesk@sfs.ny.gov
518-457-7717
855-233-8363

Prequalification Requirement

- **Register in the Statewide Financial System**
 - On the Grants Management Website, download a copy of the [Registration Form for SFS Vendors](#). This form will need to be notarized. [Instructions](#)
 - If you do not have a SFS Vendor Id yet, be sure to also submit a [Substitute W-9](#) and one will be assigned.
 - Completed forms are sent to grantsreform@its.ny.gov

Prequalification Requirement

- **Get Prequalified Resources**
- Login to SFS.
- Complete the prequalification application and upload required documents
- Once a complete application and required documents are submitted a Prequalification Specialist will review and make a determination. Notifications will be sent via email. Make sure contact info is up to date.
- Prequalification questions may be sent to prequal@nysed.gov

APPLICATION

APPLICATION

Conservation/Preservation Discretionary Applications are now online

<https://eservices.nysed.gov/LDGrants>

You must have a NYSDS username and password to login!

<https://eservices.nysed.gov/ldgrants/ldgext/diRegistration.do>

Register for username and password

- Fill out your name, contact information, and institution information.
- Your account will have access to C/P Discretionary grants only for the institution you specify.
- Account information will be sent via email within 48 hours.

Register Early!!!!

<https://www.nysl.nysed.gov/libdev/cp/index.html>

The New York State Program for the Conservation and Preservation of Library Research Materials

Announcement

[The 2024-2025 Conservation Preservation Discretionary Grant application cycle is now open.](#) The due date for applications is 5 PM Friday, January 12th, 2024.

The Conservation/Preservation Program provides State funding for libraries and other organizations engaged in efforts to preserve deteriorating library research materials. The program was established as part of the landmark 1984 library legislation and was expanded in 1986 and 1990. [SEE: *Education Law, Section 273.7*] It is administered by the New York State Library's Division of Library Development.

The purposes of the Conservation/Preservation program are to encourage the proper care and accessibility of research materials, to promote the use and development of guidelines and technical standards for conservation/preservation work, and to support the growth of local and cooperative activities within the context of emerging national preservation programs.

<https://www.nysl.nysed.gov/libdev/cp/index.html>

The New York State Program for the Conservation and Preservation of Library Research Materials Discretionary Grant Program application is no longer issued in paper. For the 2024-2025 grant cycle, all applications must be submitted through our web-based application program. Please go to the [Online Grant System Account Registration Form](#) (opens in a new window) to register to receive a user name and password to access the online grant application system. You will need a user name and password to submit an application.

[Conservation/Preservation Discretionary Grant Guidelines and Application](#)

[Master Contract for Grants \(2024-2025\)](#)

[Webinar: New York State's C/P and DHP Grants](#)

Requirements

Please Note: New York State has implemented a prequalification requirement for not-for-profit entities applying for grants. Proposals received from not-for-profit applicants that have not Registered and are not Prequalified in the Grants Gateway on the proposal due date of 5:00 PM on 1/12/24 cannot be evaluated. Such proposals will be disqualified from further consideration. Even if you have prequalified in the past please be sure you have completed the necessary steps to maintain a Prequalified Status.

[Prequalification requirement information and instructions](#)

All applicants are required to comply with NYSED's [Minority and Women-Owned Business Enterprises \(M/WBE\) participation goals](#) for this grant. (Applications for grant funding that exceed \$25,000 for the full grant period.)

[M/WBE Instructions](#)

Complete Registration Form

[New York State Library](#)

[Division of Library Development](#)

Online Grant System Account Registration Form

In order to apply for the Division of Library Development Conservation/Preservation Discretionary Grant Aid through the new Online Grant System, you must have a NYS Directory Service account. If you do not have a NYS Directory Service account, then complete the form below to register for an account.

If you already have a NYS Directory Service account, proceed to the Online Grant System.

[Login to Online Grant System](#)

Register for a NYS Directory Service account

Fields marked with an (*) are required.

*First Name

*Last Name

*Title

An email will be sent to the Work Email listed below containing the account name/password for the Online Grant System.

*Work Email

*Work Phone

*Institution Name

Library/Archive Name

*Institution Address

Complete Registration Form

*Institution Address	<input type="text"/>
Address Line 2	<input type="text"/>
*City	<input type="text"/>
*State	<input type="text"/>
*Zip Code	<input type="text"/>
Enter the county, school district, and Federal ID of the institution you represent. If unknown, enter N/A in the corresponding box.	
County	<input type="text"/>
School District	<input type="text"/>
Federal ID Number	<input type="text"/>
Should this account have read, edit or submit access to online grant applications?	
<input type="checkbox"/> Read	Read Edit Submit
<input type="checkbox"/> Edit	
<input type="checkbox"/> Submit	
<input type="button" value="Reset"/> <input type="button" value="Submit"/>	

If you have any questions regarding the C/P Discretionary grant program please contact the Conservation/Preservation Program Administrator Barbara Lilley at blilley@mail.nysed.gov or 518-486-4864.

Go to the [Conservation/Preservation Program page](#) | Go to Library Development [home page](#)

https://eservices.nysed.gov/LDGrants

File Edit View Favorites Tools Help




Services News Government Local

NY.gov ID Online Services FAQs About NY.gov ID Help Desk Information Privacy Policy Terms of Service

Please login after reading the [Acceptable Use Policy](#) below

Login Page



Username:

Password:

Sign In

Forgot your [Username](#) or [Password](#)

[NY.gov ID - Terms of Service](#)

[Agency Assistance & Contact Information](#)



Agencies

App Directory

Counties

Events

Programs

Services

Choose a Grant Program

The screenshot shows a Microsoft Internet Explorer browser window. The title bar reads 'NYS Library Division of Library Development Online Grant System - Microsoft Internet Explorer'. The address bar shows the URL 'http://149.10.162.237:8989/LDGrants/welcomePage.jsp'. The page content includes the following elements:

- Header: New York State Education Department, New York State Library, Division of Library Development. A 'Logout' link is present.
- Right side: 'NYS Library' logo with the text 'Opens in new window.' and a small image of a building.
- Main content: 'Welcome to the New York State Library, Division of Library Development Online Grant System: shusak'. Below this, the text 'These are the grant programs you may apply for:' is followed by a red circle around the link 'Conservation/Preservation - Discretionary Application'.
- Bottom of main content: 'Conservation/Preservation Grant Updates' link.
- Footer: 'Cultural Education Center, Albany, New York 12230. Phone: (518) 474-7890'.

Application Home Page


Discretionary Aid Home Page - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://149.10.162.237:8989/LDGrants/DischHomeServlet?todo=getAllGrants> Go Links >>

Contribute Edit in Contribute Post to Blog

Home | [Discretionary Home](#) --Initial Application Forms-- Go --Final Report Forms-- Go [Help](#) [General Reports](#)

 **The New York State Program for the Conservation and Preservation of Library Research Materials**
Discretionary Aid Program

Guidelines

C/P Discretionary Aid Guidelines and Instructions (file opens in new window)
[Microsoft Word](#) [HTML](#)

Create a new Discretionary Aid grant application for FY 07 -08 [Create new application](#)

Link to Create new application

Discretionary Grant Applications			
Project Number	Title	Institution	Fiscal Year
0305 -07 -0265	Our great preservation project	Troy Public Library	2007

Discretionary Grant Applications as a Participating Library (read only)			
Project Number	Title	Institution	Fiscal Year
0305 -09 -0649		Suny Binghamton	2009
0305 -07 -0266	Discretionary project to microfilm maps	Siena College Standish Library	2007
0305 -07 -0241	My First Discretionary Grant	College Of Saint Rose	2007

Links to cooperating applications

Please contact the Conservation/Preservation Program Administrator, Barbara Lilley, with any questions. 518-486-4864 or blilley@mail.nysed.gov

Done Internet

Navigating the Online Application

Discretionary Aid - Help - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://149.10.162.237:8989/LDGrants/DiApntHelp.do> Go Links

Contribute [Edit in Contribute](#) [Post to Blog](#)

New York State Education Department
New York State Library
Division of Library Development
Discretionary Aid Grants

[Home](#) | [Discretionary Home](#)

--Initial Application Forms-- Go

- Initial Application Forms--
- Checklist
- Coversheet
- Project Narrative
- Project Budget
- Uploads/Attachments
- Institutional Authorization Form
- FS10, FS10A, FS10F
- Payee Information Form
- Cooperative Agreement Form
- Microform Guidelines Form

--Final Report Forms-- Go

- Final Report Forms--
- Checklist
- Final Report
- Uploads/Attachments
- Project Budget
- Final Report Signoff
- FS20, FS10A, FS10F

[Help](#) [General Reports](#)

Initial Application Forms

Final Report Forms

CHECKLIST

Initial Application Checklist

[Home](#) | [Discretionary Home](#)

--Initial Application Forms--

Go

--Final Report Forms--

Go

[Help](#) [General Reports](#)

Checklist

Warning: The due date (11/03/2017) for this application has expired. You may not submit a new application for this fiscal year.

Application Checklist	
Project Number	0305 -19 -7357
<input type="checkbox"/> Coversheet	
<input type="checkbox"/> Project Narrative	
<input type="checkbox"/> Project Budget	
<input type="checkbox"/> Institutional Authorization Form	
<input type="checkbox"/> FS-10 Form 3 original FS-10 Forms must be completed and mailed	
Attachments/Uploads	
Payee Information Form	
Cooperative Agreement Form (if applicable)	
Microform Guidelines Form (if applicable)	
NEW: (REQUIRED) Prequalification requirement for not-for-profit entities applying for grants	
NEW: (REQUIRED) M/WBE Requirement - only for an application for grant funding that exceeds \$25,000 for the full grant period.	
<input type="radio"/> Not Applicable	
<input checked="" type="radio"/> Full Participation	
<input type="radio"/> Partial Participation, Partial Request for Waiver	
<input type="radio"/> No Participation, Request for Complete Waiver	
<input type="button" value="Save Progress"/>	
<input type="button" value="Submit"/>	
Due Date for new applications: 11/03/2017	

Final Report Checklist

Final Report Checklist	
<input type="checkbox"/>	Final Report Narrative
<input type="checkbox"/>	Project Budget (Expenses Submitted)
<input type="checkbox"/>	Final Report Sign-off
<input type="checkbox"/>	FS-10-F Form 3 original FS-10-F Forms must be completed and mailed
Attachments/Uploads	
FS-10-A Form (Optional - 3 original FS-10-A Forms completed and mailed only if there is an amendment to the approved project budget)	
<input type="button" value="Save Progress"/>	
<input type="button" value="Submit"/>	
Due Date for final reports: 07/15/2019	

View Application Submission/Approvals View Reviewer Comment/Scores
Please use the following links to <i>print</i> or <i>save</i> your application to your desktop:
Coversheet HTML Narratives HTML Budget HTML
Coversheet PDF Narratives PDF Budget PDF

Links to print/save application

COVERSHEET

Coversheet

Discretionary Aid Coversheet - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Home Printer Word PDF Mail

Address <http://149.10.162.237:8989/LDGrants/diInitialForms.do?initItem=coversheet> Go Links

Contribute Edit in Contribute Post to Blog

Home | [Discretionary Home](#) --Initial Application Forms-- Go --Final Report Forms-- Go [Help](#) [General Reports](#)

Cover Sheet

Sponsoring Institution:	Troy Public Library
Mailing Address:	100 Second St
Address:	
City, State, Zip:	Troy NY 12180 4097
Director of Institution:	Paul Hicok
Title:	Library Director
Email:	
State Judicial District: 3	State Assembly Districts: 106 108 109
State Senate Districts: 43 46	State Congressional Districts: 20 21
Federal ID: 141338576	School District: Troy City Sd
Institution Type:	Public Libraries

Institution information is pulled from SEDREF database

Your username/ password is associated with an institution

Coversheet- Religious Affiliation and Institutional Eligibility

Discretionary Aid Coversheet - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Recycle Mail Print Word PDF Help

Address <http://149.10.162.237:8989/LDGrants/diInitialForms.do?initItem=coversheet> Go Links

Contribute Edit in Contribute Post to Blog

Eligibility	
Is Institution Affiliated with Religious Denomination?	See Guidelines for eligibility. <input type="radio"/> Yes <input type="radio"/> No
Institutional Eligibility	<input type="checkbox"/> Chartered by the Board of Regents of NYS <input type="checkbox"/> accepted by the Board of Regents of the State of New York for filing under the not-for-profit section (Section 216) of the Education Law <input type="checkbox"/> Registered with the Office of Charities of the NYS Department of State <input type="checkbox"/> Granted not-for-profit status under section 501(c)(3) of the United States Internal Revenue Code <input type="checkbox"/> Other
	Date: format mm/dd/yyyy <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Internet

Coversheet-Project Information

Discretionary Aid Coversheet - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Stop

Address <http://149.10.162.237:8989/LDGrants/diInitialForms.do?initItem=coversheet> Go Links

Contribute Edit in Contribute Post to Blog

Project Manager

First Name	<input type="text"/>
Last Name	<input type="text"/>
Title	<input type="text"/>
Phone	<input type="text"/>

The Project Manager email address listed below will receive notifications regarding the Discretionary grant application

Email	<input type="text"/>
Project Title	<input type="text"/>

Summary description of proposed preservation activities: (5-10 sentences). The summary should be brief, but should provide a clear, publishable statement of how you intend to use State Aid funds.

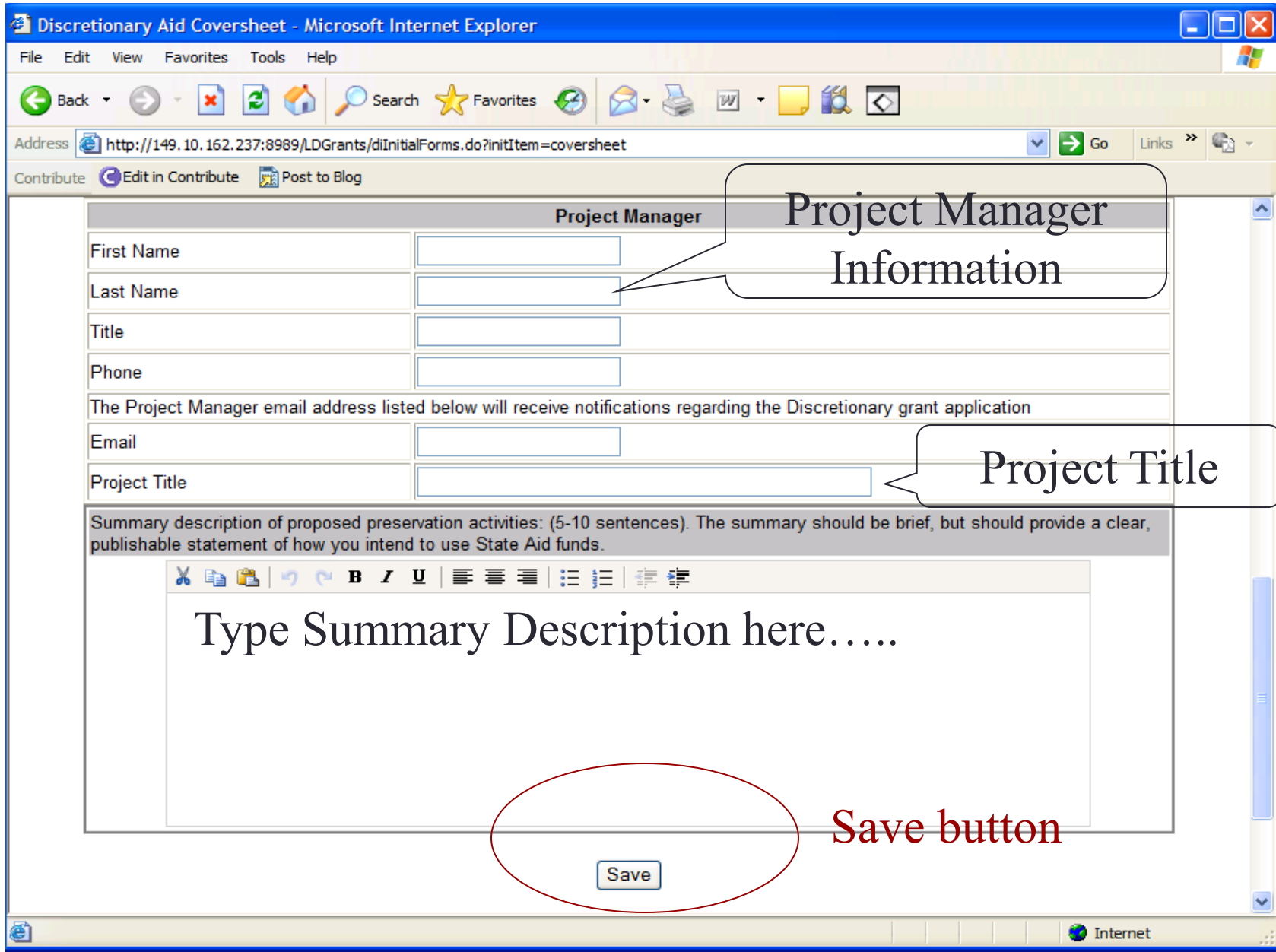
C **B** **I** **U** | **¶** **¶** **¶** | **¶** **¶** **¶** | **¶** **¶** **¶** | **¶** **¶** **¶**

Type Summary Description here.....

Save button

Save

Internet



NARRATIVES

Narratives

Discretionary Aid Project Description - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Stop

Address <http://149.10.162.237:8989/LDGrants/diInitialForms.do> Go Links

Contribute Edit in Contribute Post to Blog

Project Narratives

I. Description of Institution or Agency

- [Ia](#). Size of institution's operation
- [Ib](#). Total collection of library research materials

II. Institutional Commitment to Conservation/Preservation

- [IIa](#). Institutional conservation/preservation activities
- [IIb](#). Environmental conditions in which preserved materials will be stored
- [IIc](#). Preparation for disasters
- [IId](#). Security arrangements for protecting the collections
- [IIe](#). Participation in cooperative

III. Accessibility of Collections to the Public

- [IIIa](#). Access policies and practices of the institution
- [IIIb](#). Cataloging or other forms of bibliographic control
- [IIIc](#). Ownership of materials

IV. Research Value of Materials to be Preserved

Size of Institutions Operation

Include information on the institution's annual budget for staff, materials, operations, etc., and the total number of staff in full time equivalents (FTE). Indicate the number of FTE professional and non-professional staff and the number of volunteers who regularly serve in the institution.

Please see Guidelines for detailed instructions on completing the project description

✂ 📄 📁 ↶ ↷ **B** *I* U [List Icons]

Type narrative here.....

Links to each of the Project Narrative categories

Save button

[Upload](#) a document/attachment to this grant application.

Instructions to copy/paste from another source:
Highlight the text that you want to copy and then click Ctrl + C on keyboard. Put the cursor in the desired area and click Ctrl + V on keyboard to paste. Or use the toolbar icons for Copy and Paste.

Done Internet

I. Description of Institution or Agency

A. Size of the institution's operation

Topics

□ Annual budget

□ FTE staff

I. Description of Institution or Agency

B. The agency's total collection of library research materials

Topics

- *Quantity* of materials
- *Types* of materials
- Collecting policy
- Number of items acquired & amount
expended in the last year
- Other *relevant* background information

II. Institutional Commitment To Conservation/Preservation

A. Institutional conservation/preservation activities

Topics

- Current and long-range preservation plans
- Surveys?
- Institutional funding for preservation
- Other sources of funding

II. Institutional Commitment To Conservation/Preservation

B. Environmental conditions in which preserved materials will be stored

Topics

- Extent of existing controls
- Possibility or plans for improvement

II. Institutional Commitment To Conservation/Preservation

C. Preparations for disaster

Topics

Written disaster plan?

Available resources

II. Institutional Commitment To Conservation/Preservation

D. Security arrangements for protecting the collection

Topics

□ Theft

□ Mutilation

□ Inappropriate use

II. Institutional Commitment To Conservation/Preservation

E. Participation in cooperative or regional conservation/preservation activities

Topics

- Cooperative projects
- Shared cons/pres staff or facilities
- Bibliographic databases
- Participation in regional preservation activities

III. Accessibility of Collections to the Public

A. Access policies and practices of the institution

Topics

□ Hours Open

□ Number of patrons

□ Items loaned or used on site

□ Cooperative access programs

III. Accessibility of Collections to the Public

B. Cataloging or other forms of bibliographic control

Topics

- Type of cataloging or arrangement
- Use of regional or national databases
- Use of other standard bibliographic resources

III. Accessibility of Collections to the Public

C. Ownership of materials

Topics

- Owned by institution
- Copy of deposit agreement

IV. Research Value of Materials To Be Preserved

A. Description of materials to be preserved with grant funds

Topics

- Subject area or content
- Format (books, mss, photos, maps, etc.)
- Quantity of materials
- Condition and specific preservation problems
- Type of research for which materials are likely to be used

IV. Research Value of Materials To Be Preserved

B. Significance of materials for research

Topics

- Relevance to the institution's collections
- Demand for the materials by researchers
- Short-term topical interest?
- Long-term historic interest?
- Scope of interest -- local, regional, national, or international
- Informational value or artifactual value, or both?
- Similar collections elsewhere?

V. Plan of Work

A. The timetable for the project

Topics

- Beginning date
- Hiring date and duration of work for new personnel
- Schedules for existing staff
- Contractual work schedules
- Schedule for all other significant project activities

V. Plan of Work

B. Conservation/preservation activities to be carried out during the project

Topics

- Work to be performed
- Materials and techniques to be used
- Vendor proposals and cost estimates

V. Plan of Work

C. Personnel and vendors involved in the project

Topics

- Project manager
- Personnel to be hired
- Existing staff to be used
- Consultants
- Vendors
- *Qualifications*

VI. Institutional Contribution to the Project

A. Contributions of staff time

Topics

- Time existing staff will spend directly on project activities

VI. Institutional Contribution to the Project

B. Financial contribution towards overall project costs

Topics

- Portion of total project budget to be provided by the institution

Documents/ Attachments

- Bids
- Resumes
- Institutional Authorization Form
- Final Report Signoff
- Microform Guidelines Form
- Cooperative Agreement Form
- MWBE Forms (over \$25,000)

Uploading Documents

Discretionary Aid - Add Attachment - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://149.10.162.237:8989/LDGrants/DiAddAttachment.do> Go Links >>

Contribute Edit in Contribute Post to Blog

Home | [Discretionary Home](#) --Initial Application Forms-- Go --Final Report Forms-- Go [Help](#) [General Reports](#)

Add Document

Instructions

Step 1 Make sure the document name is clear and understandable. The document name will be saved along with the file.
Step 2 Click the Browse button. The File Dialog window will open, then navigate to the location where the document is stored.
Step 3 Choose the document, click Open, and the path to the document will appear in the textbox.
Step 4 Enter an optional description of the document (ie. Appendix 1).
Step 5 Click the Upload button to save document to the database, or Cancel to select another document.

Select a Document to upload :
Documents include MS Word, Excel, PDF, .txt, .bmp, .jpg

Short Description of File

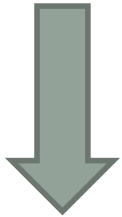
1. Browse for document
2. Enter Description
3. Click Upload

Internet

BUDGET

BUDGET

Column A



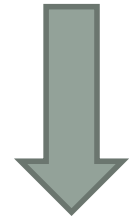
Project Total

Column B



Institutional
Contribution

Column C



Grant Request

=

+

Navigating the 5 Budget Tabs

The screenshot shows a Microsoft Internet Explorer window titled "Discretionary Aid Project Budget". The address bar contains the URL: `http://149.10.162.237:8989/LDGrants/diInitialForms.do?initItem=budget`. The page content includes a navigation bar with "Home | Discretionary Home", dropdown menus for "--Initial Application Forms--" and "--Final Report Forms--", and links for "Help" and "General Reports".

The main heading is "Project Budget" followed by "I. Personal Services". Below this is a text instruction: "List all persons to be employed by the project and their titles. After each entry indicate the full-time annual salary rate (even if the position is not full-time) and FTE rate." Below the instruction are five tabs: "I. Personal Services", "II. Employee Benefits", "III. Contracted Services", "IV. Supplies Materials & Equipment", and "V. Travel Expenses".

Annotations include:

- A red circle around an "Add" button with the text "Add Record" next to it.
- Arrows pointing to the tabs "II. Employee Benefits", "III. Contracted Services", "IV. Supplies Materials & Equipment", and "V. Travel Expenses" with the text "Budget Tabs".
- Arrows pointing to the "Personal Service Totals" and "Grand Totals for all Budget Categories" sections with the text "Budget Totals".

Buttons for "Add" (circled), "Save Personal Expenses", and "Go" are visible. The status bar at the bottom shows "Internet".

Project Budget- I Personal Services

Discretionary Aid Project Budget - Microsoft Internet Explorer

File Edit View Favorites Tools Help



Address <http://149.10.162.237:8989/LDGrants/diInitialForms.do?initItem=budget>

Contribute [Edit in Contribute](#) [Post to Blog](#)

Project Budget I. Personal Services

List all persons to be employed by the project and their titles. After each entry indicate the full-time annual salary rate (even if the position is not full-time) and FTE rate.

[I. Personal Services](#)

[II. Employee Benefits](#)

[III. Contracted Services](#)

[IV. Supplies Materials & Equipment](#)

[V. Travel Expenses](#)

Save any changes first before adding a new record.

Name	Title	Salary/Wage	FTE/Hours ex. 1.0	Salary*FTE or Wage*Hours	Type
Jane Doe	Director	\$24,525	0.12	\$2,943	Professional
ProjTotal	InstContrib	AmtRequested	AmtApproved	ExpSubmitted	ExpApproved
\$0 \$2,943	\$2,000	\$943	\$0	\$0	\$0
Delete					

Name	Title	Salary/Wage	FTE/Hours ex. 1.0	Salary*FTE or Wage*Hours	Type
				0	Professional
ProjTotal	InstContrib	AmtRequested	AmtApproved	ExpSubmitted	ExpApproved
\$0		0	\$0	\$0	\$0
Delete					

Personal Service Totals

Project Total	Inst Contrib.	Amount Requested	Amount Approved	Expense Submitted	Expense Approved
\$2,943	\$2,000	\$943	\$0	\$0	\$0

Done

Internet

Project Budget-II Employee Benefits

Discretionary Aid Project Budget - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Home Mail Print Word Pad Find Favorites

Address <http://149.10.162.237:8989/LDGrants/diBudgetSelect.do?tab=tab2> Go Links

Contribute Edit in Contribute Post to Blog

Project Budget

II. Employee Benefits

List all persons to be employed by the project as described under "Personal Services." Provide the total amount of State Aid funds to be used to provide benefits for each person.

[I. Personal Services](#) **II. Employee Benefits** [III. Contracted Services](#) [IV. Supplies Materials & Equipment](#) [V. Travel Expenses](#)

Save any changes first before adding a new record.

Name	Benefits Percentage (decimal)	Salary*FTE	BenefitsAmt
Jane Doe	0.09	2,943	\$264

ProjTotal	InstContrib	AmtRequested	AmtApproved	ExpSubmitted	ExpApproved
\$0	\$0	\$264	\$0	\$0	\$0

[Delete](#)

Employee Benefits Totals

Project Total	Inst Contrib.	Amount Requested	Amount Approved	Expense Submitted	Expense Approved
\$264	\$0	\$264	\$0	\$0	\$0

Internet

Project Budget- III Contracted Services

Discretionary Aid Project Budget - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://149.10.162.237:8989/LDGrants/AddBudgetItem> Go Links

Contribute Edit in Contribute Post to Blog

Project Budget

III. Contracted Services

List all services to be purchased for the project. These include:

- Consultant Services: Professional and technical advice that will be provided by individuals or groups of individuals. Consultants are normally retained for a short period to provide advice about specific aspects of the project. Consultants are normally expected to provide a report of their activities, usually at a time agreed upon before the consultancy begins.
- Contractual Agreements: Professional or technical activities that will be performed by commercial vendors or qualified individuals. Contractual services are normally used for project activities that cannot be carried out by the institution, or for those activities that can be more economically performed by firms or individuals specializing in a particular service.

[I. Personal Services](#) [II. Employee Benefits](#) **III. Contracted Services** [IV. Supplies Materials & Equipment](#) [V. Travel Expenses](#)

Save any changes first before adding a new record.

Service Type	Consultant/Vendor	Description	ProjTotal	InstContrib	AmtRequested	AmtApproved	ExpSubmitted	ExpApproved
<input type="text" value="consultant"/>	<input type="text" value="Adam Advice"/>	<input type="text" value="2 days @ \$300"/>	\$600	<input type="text" value="\$300"/>	<input type="text" value="\$300"/>	\$0	\$0	\$0
<input type="button" value="Delete"/>								
<input type="text" value="contract"/>	<input type="text" value="Microfilming Inc"/>	<input type="text" value="400 pieces"/>	\$4000	<input type="text" value="\$0"/>	<input type="text" value="\$4000"/>	\$0	\$0	\$0
<input type="button" value="Delete"/>								

Internet

Project Budget-IV Supplies Materials & Equipment

Discretionary Aid Project Budget - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://149.10.162.237:8989/LDGrants/AddBudgetItem> Go Links

Contribute Edit in Contribute Post to Blog

Project Budget

IV. Supplies, Materials & Equipment

List all supplies and materials to be purchased for use during the project, do not include supplies to be purchased by your vendor.
- Equipment items under \$5,000 should be budgeted under "Supplies and Materials".
- Items that have a unit cost of \$5,000 or more that will be purchased for use during the project should be budgeted under "Equipment".

[I. Personal Services](#) [II. Employee Benefits](#) [III. Contracted Services](#) **IV. Supplies Materials & Equipment** [V. Travel Expenses](#)

Save any changes first before adding a new record.

Quantity	Description	UnitPrice	Quantity*Price	Vendor	Type
<input type="text" value="1000"/>	<input type="text" value="folders"/>	<input type="text" value="0.15"/>	<input type="text" value="\$150"/>	<input type="text" value="Gaylord"/>	Supplies & Materials
ProjTotal	InstContrib	AmtRequested	AmtApproved	ExpSubmitted	ExpApproved
\$0	<input type="text" value="\$150"/>	<input type="text" value="0"/>	<input type="text" value="\$0"/>	\$0	\$0
Delete					

Quantity	Description	UnitPrice	Quantity*Price	Vendor	Type
<input type="text" value="200"/>	<input type="text" value="boxes"/>	<input type="text" value="\$3.00"/>	<input type="text" value="\$600"/>	<input type="text" value="Hollinger"/>	Supplies & Materials
ProjTotal	InstContrib	AmtRequested	AmtApproved	ExpSubmitted	ExpApproved
\$0	<input type="text" value="\$0"/>	<input type="text" value="\$600"/>	<input type="text" value="\$0"/>	\$0	\$0
Delete					

Internet

Project Budget- VI Travel Expenses

Discretionary Aid Project Budget - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://149.10.162.237:8989/LDGrants/AddBudgetItem> Go Links

Contribute Edit in Contribute Post to Blog

Project Budget

VI. Travel Expenses

List project expenses that relate to travel. All expenses listed in this section must be fully described in the Project Description.

[I. Personal Services](#) [II. Employee Benefits](#) [III. Contracted Services](#) [IV. Supplies Materials & Equipment](#) **VI. Travel Expenses**

Save any changes first before adding a new record.

Description	Purpose
Travel to vendor	Finalize contract

ProjTotal	InstContrib	AmtRequested	AmtApproved	ExpSubmitted	ExpApproved
\$0	\$0	\$500	\$0	\$0	\$0

[Delete](#)

Travel Expense Totals

Project Total	Inst Contrib.	Amount Requested	Amount Approved	Expense Submitted	Expense Approved
\$0	\$0	\$0	\$0	\$0	\$0

Grand Totals for all Budget Categories

Project Total	Inst Contrib.	Amount Requested	Amount Approved	Expense Submitted	Expense Approved
\$7,807	\$2,300	\$5,507	\$0	\$0	\$0

Done Internet

Institutional Authorization Form

Institutional Authorization

Conservation/Preservation Discretionary Grant Project

I hereby certify that I am the applicant's chief administrative officer and that the information contained in this application is, to the best of my knowledge, complete and accurate. I further certify, to the best of my knowledge, that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, Assurances, Certifications, the Master Grant Contract terms and conditions, and that the requested budget amounts are necessary for the implementation of this project. All materials whose preservation is supported by funds from the State are, or will be, made available for reference, on-site examination and/or loan. It is understood by the applicant that this application constitutes an offer and, if accepted by the NYS Education Department or renegotiated to acceptance, will form a binding agreement. It is also understood by the applicant that immediate written notice will be provided to the grant program office if at any time the applicant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

Project Title:

President of Applicant Institution

signed

type name

date

Director of Library/Archives

Print and Sign this Form

signed

type name

date

Instructions

The Authorization Form must be printed and signed. Then scan the signed form and upload the form to your application as an attachment. [Attach](#) the form as a document/attachment to your grant application. Please put Institutional Authorization as the description for your attachment.

View [PDF](#) version of Institutional Authorization Form

Submit the Application

Discretionary Aid Checklist - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Reload Mail Print View Source View Image

Address <http://149.10.162.237:8989/LDGrants/diInitialForms.do> Go Links

Contribute Edit in Contribute Post to Blog

Home | [Discretionary Home](#) --Initial Application Forms-- Go --Final Report Forms-- Go [Help](#) [General Reports](#)

Checklist

Application Checklist	
Project Number	0305 -08 -0655
<input type="checkbox"/> Coversheet	View
<input type="checkbox"/> Project Narrative	View
<input type="checkbox"/> Project Budget	View
<input type="checkbox"/> 3 Copies of the FS 10 must be completed and mailed	View
<input type="button" value="Save Progress"/>	
<input type="checkbox"/> Institutional Authorization	View
<input type="button" value="Submit"/>	

Due Date for new applications: 09/05/2008

Internet

Confirm Submission

Discretionary Aid - Confirm Submission - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://149.10.162.237:8989/LDGrants/VerifySubmitServlet> Go Links

Contribute Edit in Contribute Post to Blog

Confirm Application Submission

Submit Application

If you submit the application you will no longer be able to edit it.
If your application is complete and accurate, click the Submit button.
Remember to mail 3 copies of the FS-20 form and 1 copy of the Payee Information Form to the Division of Library Development.
Forms must have original signatures in [blue ink](#)

Warning: The following narratives were not completed. If the narrative does not apply to your project - please put 'Not applicable' in the corresponding narrative box on the Project Narrative page.

- Access policies and practices of Institution
- Ownership of Materials
- Bibliographic Control
- C/P Activities
- Timetable of the Project
- Personnel and Vendors

Do you want to submit the application?

Please use the following link to print or save your completed application in HTML form.
[C/P Discretionary Application - HTML](#)

Done Internet

1. Look for any incomplete narratives
2. Click Submit
3. Use link at bottom to print or save your application.

FS 10

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
(see instructions for mailing address)

**FINAL EXPENDITURE FOR A
FEDERAL OR STATE PROJECT**
FS-10-F Long Form (03/15)
Project Number: 0305 -17-1234

Local Agency Information

Conservation/Preservation Discretionary Grants

Funding Source:

Fiscal Year

Report Prepared By:

Agency Name:

Mailing Address

City,State:

Telephone #

Email Address

2016-2017

Beatrice Bibliophile

Booktown Public Library

123 Main St

Booktown, NY 00011

County: New York

518-111-1234

bbiblio@booktownlibrary.org

SALARIES FOR PROFESSIONAL STAFF: Code 15

Include only staff that are employees of the agency. Do not include consultants or per diem staff. Do not include central administrative staff that are considered to be indirect costs, e.g., business office staff. One full-time equivalent (FTE) equals one person working an entire week each week of the project. Express partial FTE's in decimals, e.g., a teacher working one day per week equals .2 FTE.

Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
Subtotal - Code 15			

SALARIES FOR SUPPORT STAFF: Code 16

Include salaries for teacher aides, secretarial and clerical assistance, and for personnel in pupil transportation and building operation and maintenance. Do not include central administrative staff that are considered to be indirect costs, e.g., account clerks.

Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
Conservation Technician			\$ 5,000

FS-10 Page 3

PURCHASED SERVICES: Code 40

Include consultants (indicate per diem rate), rentals, tuition, and other contractual services. Copies of contracts may be requested by the State Education Department. Purchased Services from a BOCES, if other than applicant agency, should be budgeted under Purchased Services with BOCES, Code 49.

Description of Item	Provider of Services	Calculation of Cost	Proposed Expenditure
Microfilm in g Services, Inc.			\$ 4,000
Subtotal - Code 40			\$ 4,000

SUPPLIES AND MATERIALS: Code 45

Include computer software, library books and equipment items under \$5,000 per unit.

Description of Item	Quantity	Unit Cost	Proposed Expenditure
Archival document boxes	1	3.00	\$ 600
Photo negative envelopes	1	.50	\$ 150
Neutral pH photo storage boxes	1	3.00	\$ 600
pHase box maker	1	700	\$ 700

TRAVEL EXPENSES: Code 46

Include pupil transportation, conference costs and travel of staff between instructional sites. Specify agency approved mileage rate for travel by personal car or school-owned vehicle.

Position of Traveler	Destination and Purpose	Calculation of Cost	Proposed Expenditures
Subtotal - Code 46			

EMPLOYEE BENEFITS: Code 80

Rates used for project personnel must be the same as those used for other agency personnel.

Benefit		Proposed Expenditure
Social Security		
Retirement	New York State Teachers	
	New York State Employees	
	Other	
Health Insurance		
Worker's Compensation		
Unemployment Insurance		
Other (Identify)		
Subtotal - Code 80		

INDIRECT COST: Code 90

A. Direct Cost Base - Sum of all preceding subtotals (codes 15, 16, 40, 45, 46 and 80).		(A)
B. Approved Restricted Indirect Cost Rate		(B)
C. (A) x (B) = Total Indirect Cost Subtotal - Code 90		(C)

PURCHASED SERVICES WITH BOCES: Code 49

Description of Services	Name of BOCES	Calculation of Cost	Proposed Expenditure
Subtotal - Code 49			

MINOR REMODELING: Code 30

Allowable costs include salaries, associated employee benefits, purchased services, and supplies and materials related to alterations to existing sites.

Description of Work To be Performed	Calculation of Cost	Proposed Expenditure

EQUIPMENT: Code 20

All equipment to be purchased in support of this project with a unit cost of \$5,000 or more should be itemized in this category. Equipment items under 5,000 should be budgeted under Supplies and Materials, Code 45. Repairs of equipment should be budgeted under Purchased Services, Code 40.

Description of Item	Quantity	Unit Cost	Proposed Expenditure
Subtotal - Code 20			

Helpful Reminders

- Check for the required number of copies to be submitted, including the number of original signature copies. The number of copies may vary from program to program. If unsure, contact the State Education Department office responsible for the program for which you are applying.
- An approved copy of the FS-10 will be returned to the contact person at the address completed on page 1. A window envelope will be used for the return mailing; please make sure that the contact information is accurate, legible, and confined to the address field.
- Be sure to check your math and carry all subtotals forward to the Summary on Page 8. Simple mathematical errors often require Grants Finance to contact both the local agency and other State Education Department offices, resulting in unnecessary delays in program approval. And remember, use whole dollars only.
- School districts and BOCES should use the restricted indirect cost rate that has been approved for the school year in which the grant will operate. Most other agencies are subject to a fixed maximum rate depending on the grant program and type of agency. Contact Grants Finance at (518) 474-4815 if you have any questions regarding indirect costs.
- The modified direct cost used in the calculation of indirect cost must exclude equipment, minor remodeling, the portion of each subcontract exceeding \$25,000 and any flow through funds.
- Only equipment items with a unit cost of \$5,000 or more should be included under Equipment, Code 20.
- Be sure to complete the Agency Code and Project # on Page 8 as well as the Project #, if pre-assigned. For Special Legislative projects and Grant Contracts, also enter the Contract #.
- For ease of data entry at the State Education Department, please make sure that Page 8 faces out. Submit forms to the State Education Department Program Office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to the Grants Finance Unit.

BUDGET SUMMARY

CATEGORIES	CODE	PROJECT COSTS
Professional Salaries	15	\$0.00
Support Staff Salaries	16	\$5,000.00
Purchased Services	40	\$4,000.00
Supplies and Materials	45	\$2050.00
Travel Expenses	46	\$0.00
Employee Benefits	80	\$0.00
BOCES Services	49	\$0.00
Minor Remodeling	30	\$0.00
Equipment	20	\$0.00
Grand Total		\$11,050.00

Agency Code	000000000000
Project #	0305 -17 -1234
Contract #	
Federal Employer ID # (New non-municipal agencies only)	131234567
Agency Name	Booktown Public Library

For Department Use Only		
Funding Dates:	07/01/2016	06/30/2017
	From	To
Program Approval:		
Date:		

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Date _____ Signature _____
 Name and Title of Chief Administrative Officer _____

Fiscal Year	Amount Budgeted	First Payment
Voucher#	First Payment	
Log	Approved	MIR

Payee Information Form



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

(02/22)

PAYEE INFORMATION

In order to receive funds from the NYS Education Department, ALL SECTIONS of the **Payee Information/PI Form** AND of the **NYS ED Substitute W-9 Form** (required only if your agency does not have/know its NYS Vendor Identification Number) will need to be completed and returned with original signature(s) to the Education Department program office to which your agency's grant application was sent.

Please print or type all information

Section I: Institution Identifying Information

Exact Legal Name of Agency

Contact Person/Name & E-mail Address

Federal Employer Identification Number (FEIN):

-

NYS Vendor Identification Number:***

Federal System for Award Management/SAM (*Please note that your agency MUST be registered in SAM (& must maintain a CURRENT registration) in order to be awarded federal funds.*)

(1) Unique Entity Identifier (UEI) registered in SAM:

(2) Expiration Date on SAM: _____



*****If you do not know your agency's NYS Vendor Identification Number, follow the specific instructions under Section I(c).**

Payee Information Form

***** If you do not know your agency's NYS Vendor Identification Number, follow the specific instructions under Section I(c).**

.....

Section II: Agency Profile

1. This agency is a (check one) Non-Profit Organization For Profit Organization
2. This agency is a (check one) Sectarian Organization Non-sectarian Organization
3. Is this agency chartered or incorporated by the New York State Board of Regents? (Check one) Yes No

Section III: Certification

I hereby certify that the information herewith provided is to the best of my knowledge both accurate and true.

Chief Administrative Agency Official/Authorized Designee **(Please Print)**

Title

Signature - Chief Administrative Agency Official/Authorized Designee

Date

M/WBE









- All applications for funding over \$25,000 are subject to [M/WBE requirements](https://www.nysl.nysed.gov/libdev/mwbe/index.html).
(<https://www.nysl.nysed.gov/libdev/mwbe/index.html>)
- Current M/WBE requirements are 30% of non-personal service budget. [M/WBE Certified Directory](https://ny.newnycontracts.com/FrontEnd/searchcertifieddirectory.asp)
(<https://ny.newnycontracts.com/FrontEnd/searchcertifieddirectory.asp>)
- Compliance can be achieved in 1 of 3 ways
 - Full Participation
 - Request a Partial Waiver
 - Request a Full Waiver

(Good faith efforts to find applicable M/WBE vendors or suppliers must be documented when requesting either a partial or full waiver)
- Complete and upload forms to the online application

M/WBE

- Required Documents

Required Documents

Documentation	Full Participation	Request Partial Waiver	Request Total Waiver
M/WBE Goal Calculation Worksheet (Word,  [21k])			
M/WBE Cover Letter (Word,  [20k])			
M/WBE 100: Utilization Plan (Word,  [19k])			N/A
M/WBE 102: Notice of Intent to Participate (Word,  [19k])			N/A
M/WBE 105: Contractor's Good Faith Efforts (Word,  [19k])	N/A		
Evidence of Good Faith Efforts (please refer to the M/WBE 105 form to distinguish what constitutes as "evidence of good faith efforts") M/WBE 105A Contractor Unavailable Certification (Word,  [20k])	N/A		
M/WBE 101: Request for Waiver Form and Instructions (Word,  [19k])	N/A		
EEO 100 Staffing Plan and Instructions (Word,  [31k])			

General Reports

Discretionary Aid - Help - Microsoft Internet Explorer


File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites

Address <http://149.10.162.237:8989/LDGrants/DiApcntHelp.do> Go Links

Contribute Edit in Contribute Post to Blog

New York State Education Department
New York State Library
Division of Library Development
Discretionary Aid Grants



[NYS Library](#)

[Home](#) | [Discretionary Home](#)


--Initial Application Forms-- Go

- Initial Application Forms--
- Checklist
- Coversheet
- Project Narrative
- Project Budget
- Uploads/Attachments
- Institutional Authorization Form
- FS10, FS10A, FS10F
- Payee Information Form
- Cooperative Agreement Form
- Microform Guidelines Form

--Final Report Forms-- Go

- Final Report Forms--
- Checklist
- Final Report
- Uploads/Attachments
- Project Budget
- Final Report Signoff
- FS20, FS10A, FS10F

[Help](#) [General Reports](#)



Search Discretionary Awards by Year

Discretionary Aid - Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites

Address <http://149.10.162.237:8989/LDGrants/DiApcntReport> Go Links

Contribute Edit in Contribute Post to Blog

Home | [Discretionary Home](#) --Initial Application Forms-- Go --Final Report Forms-- Go [Help](#) [General Reports](#)

C/P Discretionary Data

Find information about prior year Discretionary grant projects

View Discretionary Aid award list for a Fiscal year

Fiscal year **2007** Search

Search Discretionary Aid projects by Title

Title Search

Search Results

Institution	American Museum Of Natural History
Project	Scientific Art on Paper Stabilization and Rehousing Project
City	New York
County	New York
Award	\$29,086
Year	2007
Project Manager	Barbara Rhodes
Phone	(212) 769-5424
Email	rhodes@amnh.org

Internet

Search by Keyword in Title

Discretionary Aid - Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://149.10.162.237:8989/LDGrants/DiApcntReport> Go Links

Contribute Edit in Contribute Post to Blog

[Home](#) | [Discretionary Home](#) --Initial Application Forms-- Go --Final Report Forms-- Go [Help](#) [General Reports](#)

C/P Discretionary Data

Find information about prior year Discretionary grant projects

View Discretionary Aid award list for a Fiscal year
Fiscal year

Search Discretionary Aid projects by Title
Title

Search Results

Institution	American Museum Of Natural History
Project	Scientific Art on Paper Stabilization and Rehousing Project
City	New York
County	New York
Award	\$29,086
Year	2007
Project Manager	Barbara Rhodes
Phone	(212) 769-5424
Email	rhodes@amnh.org

Internet